



CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR MEDICAID SERVICES

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Governor

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Janie Miller
Secretary

Elizabeth A. Johnson
Commissioner

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TO: Nursing Facility (12) Providers
Provider Letter A-234

RE: MMIS Prior Authorization Process

Dear KY Medicaid Provider:

The Department for Medicaid Services will implement a significant change in the Medicaid Management Information System (MMIS) for claims billed by Nursing Facilities, effective July 15, 2008. An edit has been programmed in the system to determine whether a prior authorization (PA) number exists for the resident's Nursing Facility stay. If no PA exists, the system will deny payment.

In the MMIS system, a PA number can only be issued to a resident with a Medicaid assigned member ID number. If a resident is Medicaid eligible and has a Medicaid assigned member ID number, you will receive a "confirmation notice" of the medical review for level of care determination and a prior authorization letter that will contain the prior authorization number needed when billing a claim. These letters should arrive around the same time.

For a pending Medicaid eligible member, providers will be sent a confirmation notice immediately, but will **not** receive a PA letter with a PA number to be used for billing until the member becomes Medicaid eligible. The new MMIS cannot issue a PA number to a resident until he/she has received a Medicaid assigned member ID number.

When providers fax level of care requests for medical review, a form will be returned with a "reference number" listed. This "reference number" can be used to assist in the Medicaid application process, but is not a valid number for billing. **Only the PA number may be utilized in billing a claim.**

This system edit has been designed to search for a valid PA number on file. If a PA number is found, the claim will pay. If a PA number is not found, the claim will automatically deny payment.

If you have any questions or require any additional information, please contact Ms. Sherilyn Redmon, Manager of Long Term Care at (502) 564-5707.

Sincerely,

Elizabeth A. Johnson
Commissioner

